

Job Vacancy



Post: Canine Carer – Permanent

Responsible to: Home Manager

Salary: £19,361 per annum

Objectives of Role: The Canine Carer will work as part of a team with the main objective being to care for all dogs during their stay with us. Each and every dog must receive 1st class care whilst residing with us, by working to Birmingham Dogs Home's codes of practice and Health & safety guidelines. Also establish good customer relations.

Current as at: March 2022

Start Time: 8.30 am – 5.00pm (37.5 hours per week)
Flexible to cover any shifts over 7 days

Summary:

Are you dynamic, creative and enthusiastic? Do you have excellent and proven experience in animal welfare? If so this role could be for you. Due to the continued growth in our services Birmingham Dogs Home needs another great person to join our team!

We are looking for a highly talented motivated individual, with experience in excellent animal welfare to add to our Canine Carer team. If you share our passion for dogs and their welfare then apply for this exciting opportunity to join us as a Canine Carer at our Birmingham Centre.

This role will be a full time position of 37.5 hrs per week. Ideally the successful candidate should have experience within the animal or charity sector.

If this is the role for you, you will need to demonstrate expertise and knowledge in all aspects of caring for dogs, with the ability to work on your own without guidance after training is complete. You will be responsible for delivering the best service, exceeding expectations in animal welfare standards, training and behaviour assessments and assisting our vet.

You will also be responsible for promoting our services and maximising rehoming opportunities, working to Birmingham Dogs Home's codes of practice whilst adhering to Health & Safety policies and ensure that our customers enjoy a positive, memorable and rewarding experience.

If you can work independently and confidently, carry out all aspects of working in a rehoming centre, including keeping the kennels spotlessly clean, as well as providing a high level of service to our customers and exceptional standards of care to our dummies, then we would love to hear from you.

It is a great time to be involved with Birmingham Dogs Home as we have significant plans for the future. In return we will offer you a competitive salary, development opportunities and a great place to work.

Requirements;

- A positive and proactive attitude.
- Reliable and diligent.
- Confident in handling all breeds of dogs in a safe manner.
- Excellent communication and interpersonal skills which will be fully utilised as you will be dealing with customers and their pets on a daily basis.
- Confidently be able to promote and upgrade the services we offer.
- Flexible to cover any shifts over 7 days.
- Be able to multi task effectively and work in a busy environment.
- Enthusiastic, motivated and be able to work on own initiative as well as part of a team.

Duties and Responsibilities:

Feeding - All dogs to be fed at 3 pm every day unless under Veterinary instruction. Thin dogs must be fed twice a day. Feeding and water bowls must be washed every day and fresh water placed in water bowls.

Exercise - Whenever possible dogs on your designated block must be exercised either in one of the enclosed areas or around the dog walk.

Health - Any injuries or signs of ill health displayed by any dog must be reported immediately. Dogs prescribed medication by the vet must be given this treatment as instructed.

Aggressive behaviour - Any aggressive behaviour demonstrated by any dog MUST be reported immediately to protect the public and other staff.

Dealing with the public – You will be required to meet members of the public and to talk to them about the dogs that you are caring for in order to get them a home. You must be friendly, polite and above all, professional at all times.

Uniform & equipment - Uniforms must be worn at all times. Any damage to equipment issued to you must be reported immediately and, if found to be due to negligence may necessitate you to pay for a replacement.

Break times – All breaks must be taken promptly and it is imperative that you return to your designated kennel block on time

Cleanliness -

1. All areas within kennel block assigned to a Canine Carer, including service points and sluice rooms must be kept clean and tidy at all times.
2. Dogs must be bathed when dirty/smelly at the earliest opportunity.
3. Bowls and bedding should be removed daily with dirty sheets replaced and placed in laundry room for washing.
4. Floors, coving, walls and beds to be scrubbed to remove stains and residues.
5. Prior to kennel cleaning, all dogs must be locked into the outside run by use of the dividing hatch. Water, bleach, and detergent should be used in the cleaning process.
6. Any solids or urine in the kennels must be removed with a scoop, placed in bucket and flushed away in sluice as soon as possible and the area mopped with disinfectant and water.

7. The windows in the kennels must be cleaned regularly to remove stains and residues and, in addition, kennel fronts should be scrubbed inside and out daily and sponsorship plaques wiped.
8. Once the inside kennels have been cleaned the dogs must be let in and the hatches locked down with the same process of cleaning then used on the outside kennels.

Additional duties - You may be required to carry out other duties for which you are trained in order to assist in the smooth running of the Dogs' Home.

PLEASE NOTE

- As a charity, in order to contain costs, we are unable to acknowledge individual applications.
- If you **DO NOT** hear from us within 2 weeks of the closing date, please assume you have been unsuccessful on this occasion.
- Due to the large volume of applications that these positions receive, we are unable to answer individual queries into why any application was unsuccessful.
- We do not accept applications over any social media platforms

To apply for the job please read the full Job description and complete and return the application form by uploading your application form on our website or email to jobs@birminghamdogshome.org.uk (which can be scanned) or post to:

Areika Bickerton, Birmingham Dogs Home, Catherine-de-Barnes Lane, Catherine-de-Barnes, Solihull, B92 0DJ

APPLICATION FORMS MUST BE RECEIVED BY 5PM ON FRIDAY 25TH MARCH 2022.